

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
AUGUST 20, 2007
SELECTMEN'S MEETING ROOM
7:00 PM**

Board Members Present: Julie M. Hannum, Chairman
James T. Collingwood Sr., Clerk
David D. Macy

Other Staff Present: Joseph A. Kellogg, Interim Town Administrator
Rhonda LaBombard, Assistant Town Administrator

Chairman Hannum called the meeting to order at 7:00 pm.

APPROVAL OF MINUTES:

Selectman Macy moved to approve two sets of minutes for August 6, 2007, seconded by Selectman Collingwood. The motion carried unanimously.

APPOINTMENT POLICY:

Assistant Town Administrator Rhonda LaBombard and Town Clerk Felecie Joyce created a master list of all Town Officials and employees. This list provides names, term expirations and vacancies for all Town positions. Administrator Kellogg summarized the draft of the Proposed Appointments Policy. The draft policy has been posted on the Town Web site. Vito Valentini voiced his concerns with the policy regarding qualifications conflicts and how many committees one person may serve on. Discussion ensued regarding applicants being required to live in Sheffield. Dennis Sears also voiced concerns with the policy regarding applicants being year round residents, so they may attend all meetings. Selectman Macy moved to adopt the appointments policy, seconded by Selectman Collingwood. The motion carried unanimously.

APPOINTMENTS: SCHOOL COMMITTEE:

The following three applicants are interested in serving on the School committee:

Dek Tillett

Alice Naylor

Scott Sanes

Scott Sanes was present and introduced himself to the Board. This appointment will expire June 2008. Selectman Macy moved to appoint Dek Tillett to the SBRSD School Committee, seconded by Selectman Collingwood. The motion carried unanimously.

NAMING RIGHTS FOR TOWN HALL PARKING LOT:

Discussion ensued regarding the request for naming rights for the Town Hall Parking Lot. The consensus of the Board was to not allow naming rights for the Town Hall Parking Lot. This is a community-funded project and many have donated and volunteered their time. There are stones still available in both sizes and they can be viewed in the Assessor's office.

CHARGE FOR SENIOR CENTER BUILDING COMMITTEE:

Administrator Kellogg presented a proposed charge for the Senior Center Building Committee. Chairman Hannum read the charge. Discussion ensued on the following wording: *utilize to the maximum extent possible the American Legion Hall*. This wording will be change to: *recognize the important interaction that should be maintained between the Council on Aging and American Legion*. Selectman Macy moved to approve the charge as amended, seconded by Selectman Collingwood. The motion carried unanimously. The first meeting of the Senior Center Building Committee will be Wednesday, August 22, 2007 at 4:00 pm. If anyone has a problem with the time they can contact Administrator Kellogg or Committee Chairman Janet Stanton.

VILLAGE GREEN PROJECT:

Administrator Kellogg gave an update on the Village Green Project. Mass Highway is working on the final submission and the project is set to go out to bid in September. The project cost has increased since the beginning and the Town must commit to provide any funding over the allocation from Mass Highway. Selectman Macy moved to authorize Administrator Kellogg to send a letter to Mass Highway to confirm that the Town will provide funding for non-participating items for the Village Green Project, seconded by Selectman Collingwood. The motion carried unanimously.

SELECTMEN'S ITEMS:

Selectman Collingwood thanked the Highway Department for the clean up from the recent storm.

Chairman Hannum discussed the Town Administrator search. The position has been posted in the Berkshire Eagle, Beacon, the Town Web Site as well as the MMA Web site. Applications will be accepted until October 1, 2007. Chairman Hannum thanked Assistant Administrator LaBombard for working on the advertisement.

Chairman Hannum announced that the next Selectmen's meeting would be held on Tuesday, September 4, 2007 due to the Labor Day holiday.

PUBLIC COMMENT:

Pauline Schumann welcomed back Selectman Collingwood.

OTHER BUSINESS:

Anne Dunn has submitted a letter of interest for service on the Cultural Council. All vacant positions will be posted. The Board will announce the names of all applicants for the vacant positions and appointments will be made on September 17, 2007.

Administrator Kellogg asked that Robert Weitz be removed from the safe deposit box authority and add Assistant Administrator LaBombard.

Chairman Hannum adjourned the meeting at 8:00 pm.

Respectfully submitted,

Rhonda LaBombard
Assistant Town Administrator